Landlord Update Form – Housing Choice Voucher Program

Please complete and return form via mail or in person at 750 Commerce Drive, Suite 201 (Decatur, GA 30030). *No faxes please*. Note: bank account changes submitted after the 15th of the month may not be processed in time for the following month's check run.

PLEASE PRINT

Type of Change

- ☐ **Address Change**
- ☐ **Email Change**
- ☐ **Bank Account Change** (a voided check must be attached and should include the full name and address of the account holder, name of the bank, routing number, and account number). **Starter checks are not acceptable**.

_____

Landlord/Owner Name (as it appears on your HADC account)

_____

Home Address (your physical home address)

_____

City **State** **Zip**

_____

Mailing Address (the address you want correspondences mailed to)

_____

City **State** **Zip**

Social Security Number or Employer Identification Number: _____

Office Number: (_____) _____

Home Number: (_____) _____

Cell Number: (_____) _____

Fax Number: (_____) _____

Email Address: _____

Alternate Email Address: _____

State reason for change: _____

Signature: _____

For Office Use Only
Landlord Number _____
Date Received _____/_____/____

Revised 4/12/2010